

SUBMISSION RULES*

- 1. Articles should be submitted in ENGLISH, SPANISH or PORTUGUESE, respecting the native language of the first author. For instance, Brazilians should submit their articles in Portuguese.
- 2. In the SUBMISSION process, Step 3 (Metadata Submission Indexing) fill only: FIRST NAME, MIDDLE, LAST NAME, EMAIL (all authors), TITLE and ABSTRACT of the article.

LIMA, D et al. Crash course for authors: metadata for nursing research - updated 2011.Online Brazilian Journal of Nursing, Niteroi (RJ), v. 10, n.2, p. , Oct 2011. Available at: http://www.objnursing.uff.br/index.php/nursing/article/view/3633>.doi: http://dx.doi.org/10.5935/1676-4285.20113633.

- 3. Studies carried out in Brazil that involve human subjects must include the NAME of the Research Ethics Committee (CEP), DATE and NUMBER OF APPROVAL, as well as the embodied SUPPLEMENTARY DOCUMENT the CEP and/or CONEP OPINION proving approval of the project in accordance with item XII. 2 of Resolution 466/2012 of the National Health Council (see under: http://conselho.saude.gov.br/resolucoes/2012/Reso466.pdf). Research from other countries must append proof of ethics from the prevailing legislation
- 4. In CLINICAL RESEARCH, IN ADDITION TO the name and approval number of the Research Ethics Committee, the author must indicate the research registration number in the BRAZILIAN REGISTRY OF CLINICAL TRIALS or an equivalent institution in studies conducted outside Brazilian territory, available at http://www.ensaiosclinicos.gov.br/
- 5. Research involving animals must strictly follow the Brazilian Guidelines for the Care and Use of Animals for Scientific and Didactic Purposes DBCA regulated by Normative Resolution 12, September 20, 2013, the Ministry of Science, Technology and Innovation, available at: http://www.mct.gov.br/upd_blob/0228/228352.pdf.

- 6. IN THESIS and DISSERTATION ABSTRACTS, it is required to meet the provisions in items 2 and 3, PLUS THE NAMES OF THE COMPONENTS FOR THE EXAMINING BOARD, DEFENCE DATE AND ORIGINAL REFERENCE.
- 7. The <u>SINGLE DOCUMENT OF STATEMENTS OF ETHICS</u> (DUDE) should be submitted as a <u>SUPPLEMENTARY DOCUMENT</u>, properly filled in and <u>DIGITALLY SIGNED</u> by ALL authors.
- 8. To better illustrate how sampling units were enrolled, the author is HIGHLY ENCOURAGED to use flowcharts, for any types of research.
- 9. In the REFERENCES section, when using material written in more than one language, REFERENCES SHOULD BE IN ENGLISH.
- 10. Upon submitting a manuscript, the author(s) grant OBJN the nonexclusive license (noncommercial and no derivatives) to use and publish the manuscript. (Creative commons BY-NC-ND 2.0 http://creativecommons.org/licenses/by-nc-nd/2.0/).
- 11. Submissions should ONLY be sent using the system. Submissions sent by e-mail will not be considered.
- 12. When the process is conducted properly, the author must finally confirm the payment in the system within his/her profile to validate submission.